

### Welcome and Congratulations!

Dear Provincial Festival Participant in Speech & Dramatic Arts:

On behalf of the Provincial Board of Directors and our Member-Festivals, congratulations on being selected to represent your local Festival at the 2010 Performing Arts BC Provincial Festival in Duncan, May 23-27. We sincerely hope your time will be filled with interesting, educational and challenging experiences.

**Your participation begins now:** you have been recommended by your local Festival Adjudicator to proceed to the Provincial Festival. Your Festival secretary or other local Festival official will supply you with information and the form that you need to fill out and return to them by their deadline. As we are continuing to use a computer based registration system, once you receive email confirmation of your entry, print a copy of the email for your records, sign the waivers, or if you are under 19 have your parents/guardian sign the waivers and send that page, along with the correct fee, to the Provincial Festival Office. You will not be considered registered until the office receives your payment.

**Be aware of the rules and procedures:** you will find information in this Letter and Guide, and in the 2009/10 Syllabus which is on the PABC website. As many details of the Festival have not yet been finalized, more information will be issued to the local festivals and also placed on our web-site from time to time – keep checking for updates. As well, your local Festival secretary/contact official can help you with our Syllabus.

Many performers enter more than one local Festival, which is certainly allowed, however you can only be recommended for the Provincial Festival from ONE only. Once you have accepted a recommendation, you must inform the other Festivals in which you are entered that you are no longer eligible for recommendation.

**Parallel Classes:** any performer recommended in a Speech Arts class may also choose to perform in the parallel Shakespeare class. An Adjudicator's recommendation is not required; the selection you choose need not have been performed at the local Festival. Please refer to the 2009/10 Syllabus for more information, or check the website.

At the Festival, **time limits** must be observed – time your selections carefully as you prepare. Check the 2009/10 Syllabus for further information regarding timing.

All performers must comply with laws regarding **copyright**. In general, photocopies are not allowed unless they are authorized by the publisher or CanCopy.

The schedule and order of performance is determined at the Provincial Office once all entries are in and may not be changed by a performer except by special permission of the President and/or Executive Director should such a change be necessary. Class times and the Performance schedules will be available in your Programme which you will receive when you register in Duncan. A tentative schedule will be posted on the website. Keep checking back for a finalized one.

**Accommodation, venues:** The web-site will soon list accommodation in the Duncan area, along with a venue map. Keep checking for information! Make your own accommodation arrangements, and be prepared to give that information at Registration. Performance venues will also be added when the information is available. Please check the website for **Travel** suggestions too.

**Registration/Tickets and Welcome to Duncan:** Registration will open on Sunday, May 23 at 12:00 noon, location to be announced. It will stay open until 9:00pm that evening and reopen on Monday morning at 8:00am, stay open all day Monday and Tuesday and then be available at the festival office during festival hours. You must register in person and have received a name tag before you will be able to perform. At registration you will also receive your participant's package and Programme and be able to purchase evening concert tickets.

There will be special **Opening Night** festivities in Duncan in the Central Square featuring performances and lots of food vendors. Plan on attending and meet your fellow competitors in a relaxed atmosphere. All welcome. More information will be posted on the website.

**Events** at the Festival include the "Highlights" Concert on Tuesday evening which will feature winners from those Music and Speech Arts classes completed by that time, the National Concert and the Dance Semi-Finals Concert on Wednesday and the Provincial Finals Concert on the Thursday. There will also be Observer concerts scheduled during the festival. Information will be in your programme. As a Recommended performer, you may attend as many Music and Speech Arts sessions and Daily Dance Performances as you wish – just show your Festival ID for free entry.

**Classes, Workshops, and Attendance:** you are expected to attend all the sessions of your competition as well as the Adjudication session – these may be two or three sessions. If you are a class Winner, you will be asked to perform in either the Tuesday evening "Highlights" Concert or the Provincial Finals Concert on Thursday evening. Workshop/adjudications will take place after each section of the performances, with the final adjudications and announcement of winners following the final selection. There may be workshops offered at any time during the festival. It is hoped that you will attend these sessions.

**Costumes and Props:** A costume may be worn for the Drama selection only. Check the Syllabus regarding props.

**For further information:** read the Procedure Guide attached, stay in touch with your local Festival official, and check the PABC web-site frequently.

Once again, congratulations and welcome to the Provincial Festival!

Sincerely,

Antonia Mahon, ED, PABC

[www.performingartsbc.ca](http://www.performingartsbc.ca)

## PROCEDURE GUIDE FOR SPEECH & DRAMATIC ARTS PARTICIPANTS

**Be early:** it is suggested that you arrive at your competition/class at least 20 minutes ahead of the start. You **MUST** check in there with the door person, showing your scripts/books which you should have clearly identified with your name, and the pages of selections marked. The selected material must be indicated clearly, noting the page, starting and finishing lines. The use of photocopied material is prohibited unless approved through CanCopy or a publisher's letter. **In addition to the original copy of the work, competitors must provide a typewritten copy of their script, as a courtesy to the adjudicator. Such copies shall be destroyed following the class.**

To simplify procedures, you will hand your scripts to the Adjudicator's Assistant as you go up to perform.

All selections must be memorized.

You must attend all sessions of your class.

Warm up your voice in the warm-up area before the start of the session then be seated in the audience.

Wait to be called – the MC will introduce you by Name and Local Festival.

When you have been called, hand in your scripts/books to the Adjudicator's Assistant on your way to the stage, then proceed to the stage. Set the furniture and props as needed.

The adjudicator will give the signal for you to commence - announce the name of your selection and proceed.

Time limits are important! In your final performance, should the timer ring the bell indicating you have exceeded the total time limits, stop at once. But plan ahead – don't let that happen. (Make sure to check the 2009/10 Syllabus for more information regarding timing.)

Following your performances, bow, leave the stage and resume your seat. Depending upon the Adjudicator's directions, you may be able to pick up your books/scripts following each session, or they may be retained for the Adjudications. If they are not retained, please bring all your scripts/books to the Adjudication session – and again, please come early to check in.

Winners, Runners-Up and Honourable Mentions will be announced at the conclusion of the Adjudications. All performers will receive a Participation Certificate; Winners will also receive a medal. Winners and Runners-Up will receive appropriate Certificates.

If you are a Winner or Runner-Up, you must check in immediately with the Adjudicator's Assistant following that announcement for further instructions regarding your possible performance in either the Tuesday or Thursday evening concerts. They will be able to give you more information.

As a courtesy to your hosts, please wear appropriate attire for the performances and Concerts.

No contact is to be made with the adjudicator until all competitions at the Festival are complete.

**BEST WISHES!**